

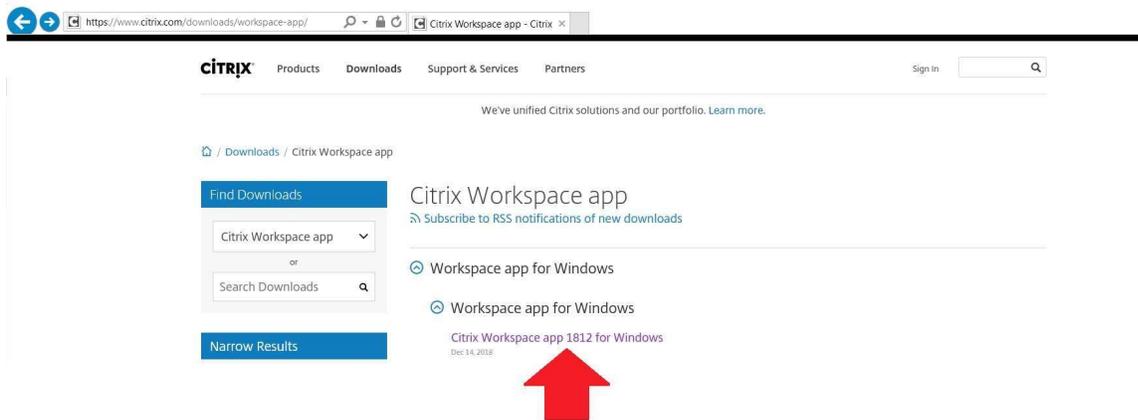
Firewall Configuration

Have I.T. Vendor coordinate with Covenant I.T. for the following steps. This will require a minor downtime while the switch is being made.

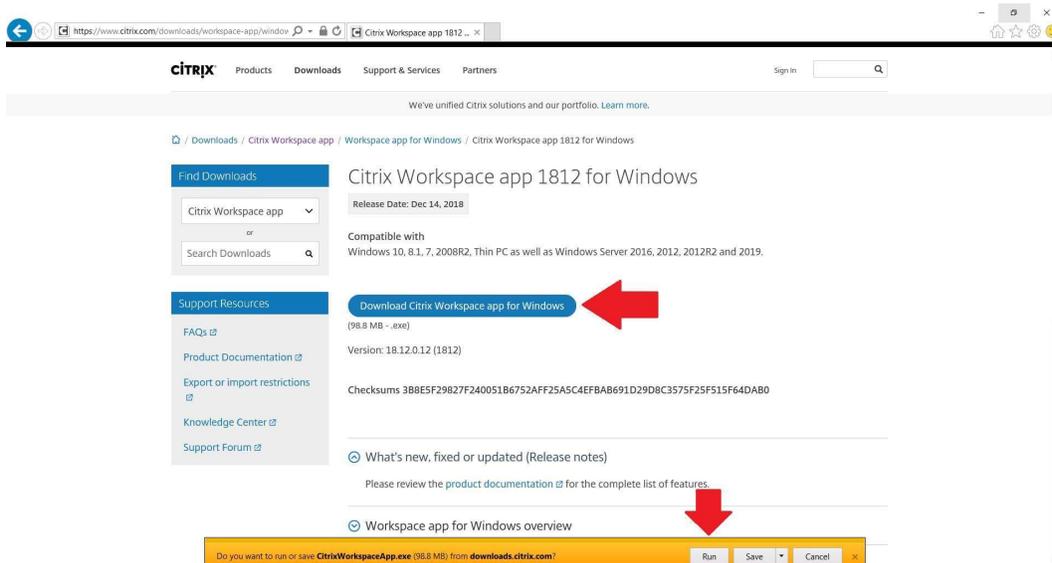
- 1.) Re-route firewall to new Covenant peer IP address.
- 2.) Add 10.70.0.0/16 and 10.80.0.0/16 networks to the tunnel.

Citrix Workspace Installation Steps

- 1.) Go to <https://www.citrix.com/downloads/workspace-app/> and click 'Citrix Workspace app 1812 for Windows'.



- 2.) On the next page, click 'Download Citrix Workspace app for Windows and then click 'Run' at the bottom of the screen:



3.) Once the download finishes, the 'Citrix Workspace' installation window opens. Click 'Start':



4.) Accept the License Agreement and click 'Install':



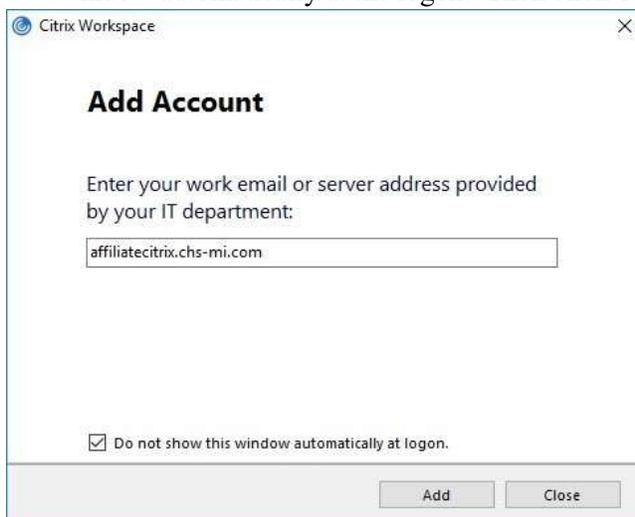
5.) Click 'Finish':



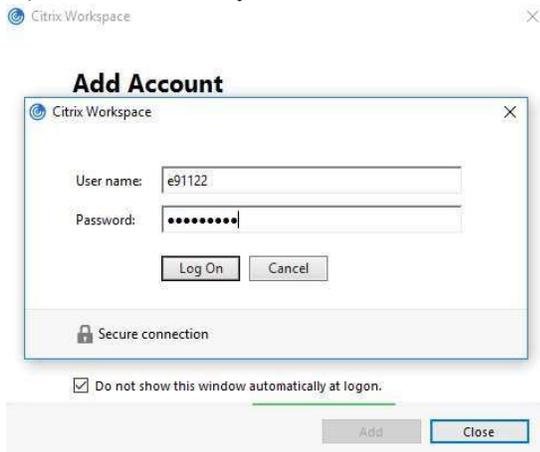
6.) Double-click the blue 'Citrix Receiver' icon on your desktop:



7.) On the 'Add Account' screen, type 'affiliatecitrix.chs-mi.com' and check the box 'Do not show this window automatically at the logon.' Then click 'Add':

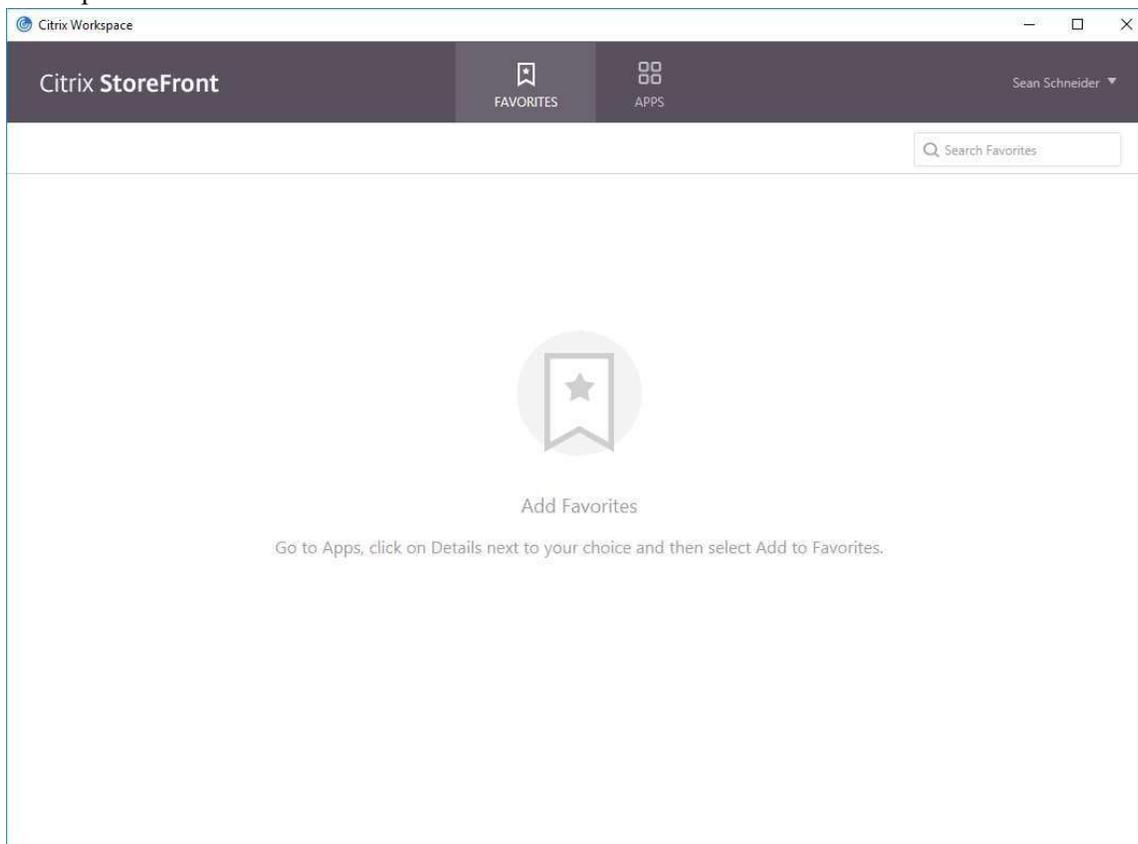


8.) 'User name:' is your P or T number and 'Password:' is your epic password:

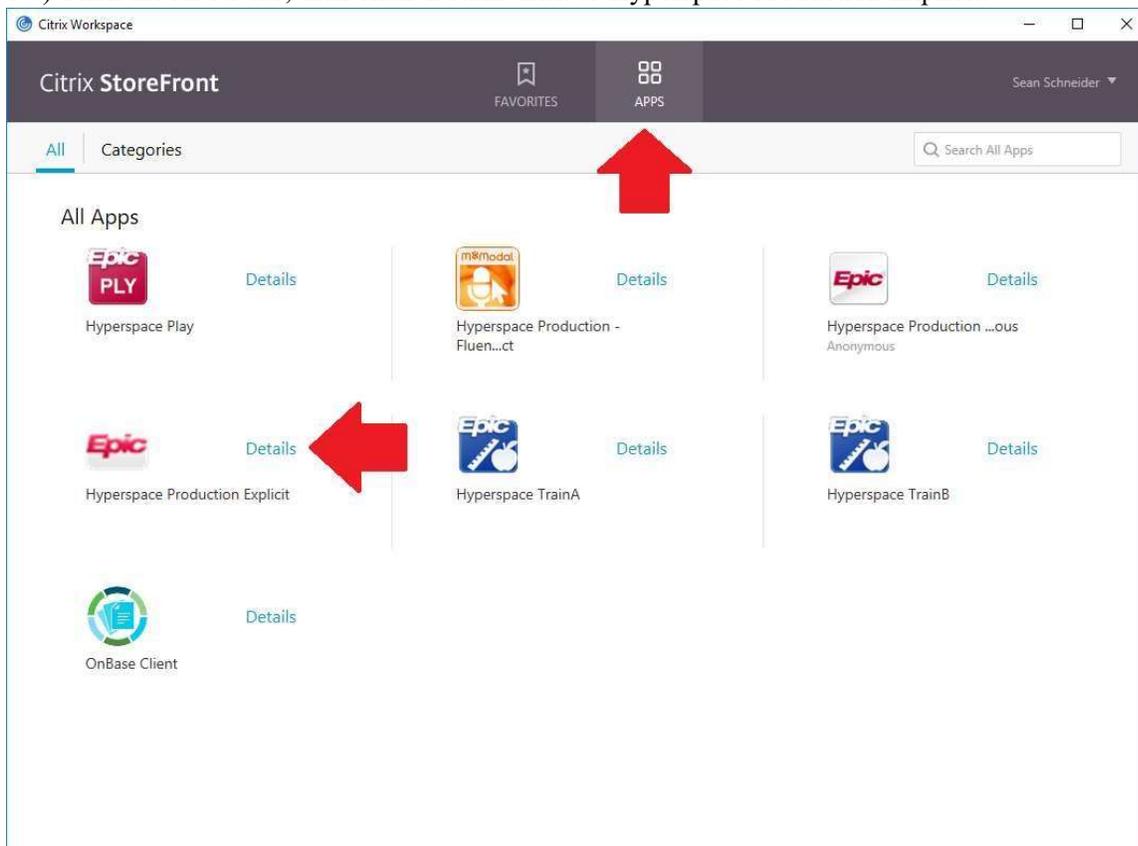


Click 'Log On'. (You MIGHT have to type in your User name/Password twice.)

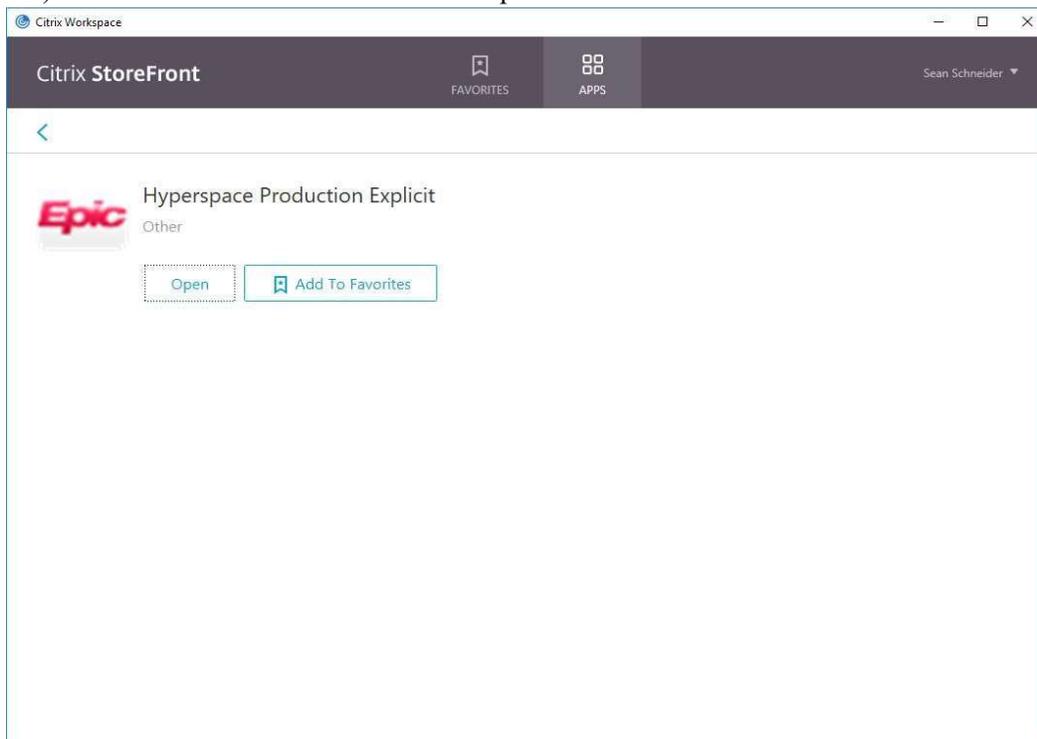
9.) On the Citrix StoreFront window, you will see the FAVORITES tab, APPS tab and your name in the top ribbon:



10.) Click the APPS tab, then click 'Details' next to Hyperspace Production Explicit:



11.) Click 'Add To Favorites' then click 'Open':



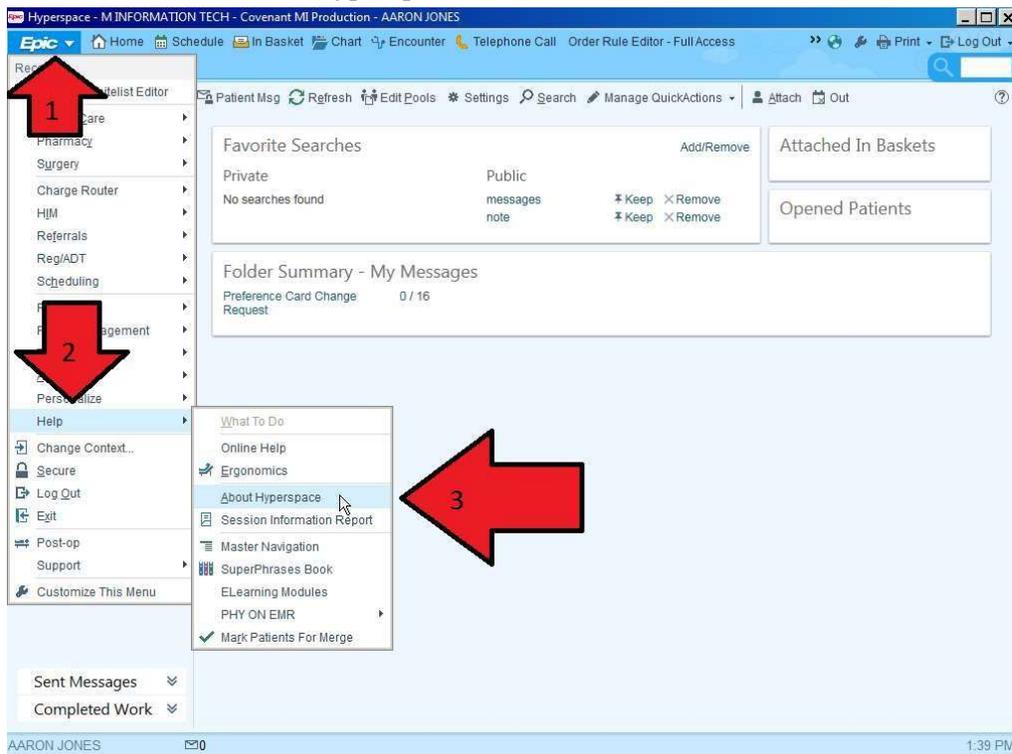
Only perform these steps AFTER you install Citrix Workspace.

Epic Workstation ID Registry Setting

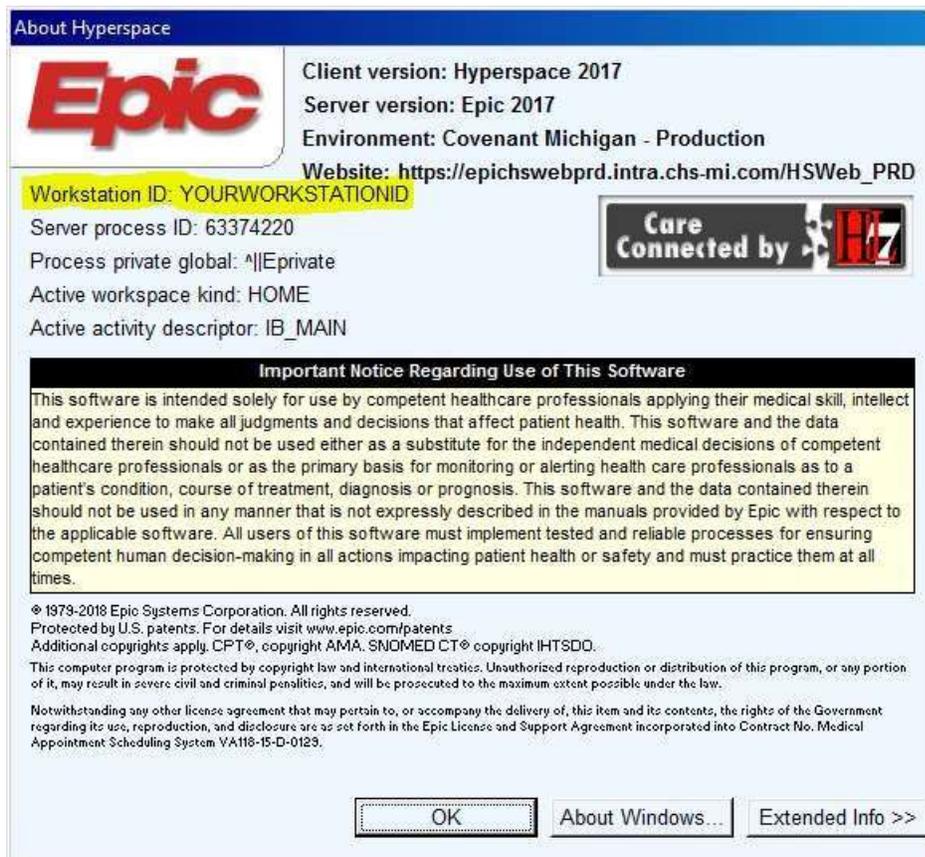
Each workstation that uses Epic has a Workstation ID. This ID is unique for every computer and mapped to a record that designates multiple Epic settings, including printing. This Citrix upgrade requires modification of the Windows Registry to input the Epic Workstation ID.

You may already know your Epic Workstation ID. If you do not know your Epic Workstation ID, follow these steps to find it:

- 1.) Click the 'Epic' drop-down menu in the top left-hand corner. Scroll down to 'Help' and on the next menu click 'About Hyperspace':



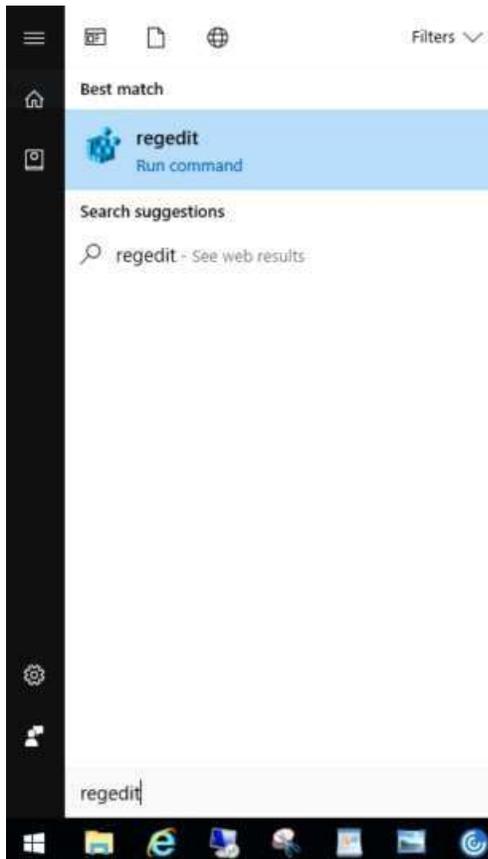
2.) Take note of the ID, you will use this to modify the Windows Registry with the same name:



3.) Once you know the Workstation ID your computer is using, the next step is to open the Windows Registry.

- Click the Start Menu  button in the bottom left-hand corner of your screen.

- Type 'regedit' and click the Enter key on your keyboard:



- Once the Registry Editor is open, click the arrows to expand HKEY_LOCAL_MACHINE SOFTWARE - WOW6432Node - Citrix - ICA Client - Engine - Lockdown Profiles - All Regions - Lockdown. Then, click 'Client Engine'.



- Next, double-click 'ClientName' in the right-pane and enter the Workstation ID you noted in Step 2:

